

Homestead High School Athletic Boosters Meeting Minutes  
10/10/16  
HHS Staff Lounge

**Attendees:**

Sandy Agbayani (President/Baseball), Kathy Besser (VP Fundraising/Spirit wear), Raelene Conkin (Co-Secretary/FS Football), Jeff Slaney (Girls Water Polo/Web lead), Scott Murray (Treasurer/Softball), Sejal Patel (Co-Secretary/Boys Water Polo), Denae Nurnberg (Assistant Principal), Tinaz Sheerer (Boys Water Polo), Wendy Bockholt (Co-VP Fundraising, Boys Volleyball),

**Business:**

- I. Call to order: The meeting was called to order at 6:34pm by President Sandy Agbayani
- II. Approve 9/12/16 Minutes
  - A. Raelene motioned to approve, Jeff seconded; all in favor, motion passed
- III. Athletic Director Report (Denae Nurnberg)
- IV. Assistant Principal's Report – Denae Nurnberg
  - A. Search for wrestling coach ongoing
  - B. New website in progress
    - i. Hope to have processes in place to train teams regarding score reporting, etc
      1. Perhaps each team might have a parent who assists with write ups
      2. Can be set up for parent to be a contributor (content approved before published)
    - ii. Need to time to move functions over to new site, so HHS Athletics Booster website should maintain their functions until complete transition made
    - iii. Still need to add spiritwear link on new site
    - iv. Sports commissioners present information on daily announcements
      1. Train them to use site as well
    - v. Discussion regarding what information would boosters like presented
      1. Financial perspective
        1. life cycle for certain items like uniforms, timeline for when big items may need replacing
        2. would help Boosters plan for what items need augmenting
        3. when Denae meets with coaches at start of season, ask them to take inventory and evaluate team needs for the next several years as a starting point
- V. Treasurer's Report (Scott Murray):
  - A. Report attached as addendum
  - B. Membership low
    - i. Tinaz suggested Booster reps talk to parents in team parent meeting during small break out session to raise awareness of our organization and what we do
  - C. Taxes completed, submitted to accountant
  - D. Trainer donations
    - i. Historic perspective: 2014-2015 school year we had 46 separate donations for a total of \$2275
    - ii. Discussion on how we can add a line item on membership form
      1. Denae: must be a standardized amount, ie \$100 with \$10 going to trainer
        1. This year, amount of registration \$100 (raised from last year)
        2. If we allocate \$10 to the trainer, does less go to the team, or is the adjustment made to the general fund that goes to fund athletic directors oversee?
          1. Denae will check with Lisa and Charlie
        2. Possibly adding it as a budget line item in Boosters budget as well
- VI. Team Representative reports
  - A. Varsity Football
    - i. Lost to Mt. View and Gunn, 6-0 league
  - B. F/S Football (Raelene Conkin)
    - i. Won first league game vs Monta Vista
    - ii. Upcoming game vs Fremont at 3:30 (Homecoming)
- VII. Back Office Reports

- A. Website – Jeff Slaney
    - i. Report attached as addendum
    - ii. Difficulty getting content, especially football
      - 1. Denae emailing coaches to try to get updates
    - iii. Web developer has old pages to archive, including history of previous scores, announcements, etc
  - B. E-Commerce – Kathy Besser
    - 1. Will link spiritwear under “Boosters” pull down menu on the new site
    - 2. Up to date with merchandise for memberships
    - 3. Sponsors all set
    - 4. Restocked sweatshirts
    - 5. Request by staff for zip-up hoodies, but need minimum 12 or 24 orders
      - 1. Kathy suggested a one time \$50 membership to include zip up hoodie
      - 2. Will investigate if there is enough interest to hit the minimum to proceed
  - C. New black tanks with sparkle logo
  - D. Spirit Store closed
    - i. Items backordered, hope to get inventory in soon to reopen
  - E. Orders slowed, but possibly saturated market
- VIII. Unfinished Business
- A. Booster plaque for golf cart – Scott will research
  - B. Would like additional sign/campus map (indicating location of bathrooms, for example)
- IX. New Business – Sandy Agbayani
- A. Fundraising
    - i. Kathy suggested a cookie contest
      - 1. Different categories: gluten free, chocolate, etc
      - 2. She organized a similar event with cake (\$15 for 50 bites of cake)
        - 1. Perhaps do something similar, and cut cookies in fourths
      - 3. Entry fee to enter, award prizes, recruit judges
      - 4. Questions: do we need to get a permit?
      - 5. Maybe use cafeteria, February time frame?
- X. Sandy adjourned meeting at 7:50pm.

Reference Calendar:

Yearly Planner

Oct 10<sup>th</sup>-14<sup>th</sup> Homecoming Week

Wednesday November 9<sup>th</sup>: Winter Sports Parent Meeting

Monday November 14<sup>th</sup>: Booster Meeting

Monday December 12<sup>th</sup>: Booster Meeting

Monday January 9<sup>th</sup>: Booster Meeting

Monday February 13<sup>th</sup>: Booster Meeting

Monday March 13<sup>th</sup>: Booster Meeting

Monday April 10<sup>th</sup>: Booster Meeting

Monday May 8<sup>th</sup>: Booster Meeting